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Lincoln Tenants' Panel

15 March 2017

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**Present:** Eric Jenkinson (*in the Chair*)

**Members:** Caroline Coyle-Fox, Brian Botham, Mick Barber, Kathleen Hill, Debbie Rousseau, Christine Lamming, John Ranshaw, Barrie Frith, Sharron Elsom, Sheila Watkinson.

**Councillors:** Councillor Peter West.

**Officers:** Bob Ledger, Paula Burton and Chris Morton.

**433. Welcome and Apologies**

The chair opened the meeting and welcomed everyone.

**434. Confirmation of Minutes - 23 March 2016**

RESOLVED that the minutes of the meeting held on 23 March 2018 be confirmed.

**435. Declarations of Interest**

RESOLVED there were no items raised.

**436. Lincoln Tenants' Panel Annual Report -2016/2017 (Chair)**

Eric Jenkinson the chair of LTP presented the annual report:

- a) Undertaken several activities including taking part in scrutiny reviews of void turnaround time and the customer experience of repairs
- b) Received training to help LTP members develop their skills
- c) Helped to recruit several new members to the panel
- d) Planned several priorities for 2017/18 and these included:
  - i. Carry out scrutiny of the council's maintenance contractors
  - ii. Look at tenant satisfaction with the grounds maintenance service
  - iii. Continue to scrutinise the council's ASB performance.

RESOLVED the report was noted by LTP members.

**437. LTP Elections (Paula Burton)**

**438. Elections for Chair and Vice-Chair of the Panel**

Paula Burton (Quality and Performance Manager) conducted the elections as the impartial observer:

Election for Chair of the Lincoln Tenants' Panel

Only one nomination was received for the position of chair and this was from Eric Jenkinson. Therefore it was proposed that Eric Jenkinson be elected as chair of the panel.

RESOLVED the panel unanimously voted in favour of the proposal and Eric Jenkinson was elected as chair of the panel for a period of 12 months.

#### Election for Vice-Chair of the Lincoln Tenants' Panel

There were two nominations received for the position of vice-chair one from Debbie Rousseau and the other from Brian Botham. Therefore a vote was held by means of a secret ballot. The results were:

- Debbie Rousseau five votes
- Brian Botham three votes
- Three abstentions.

It was proposed that Debbie Rousseau should be elected as vice-chair as she received the most votes.

RESOLVED the panel unanimously voted in favour of the proposal and Debbie Rousseau was elected as the vice-chair of the panel for a period of 12 months.

#### **(a) Elections for Vacancies to Housing Scrutiny Sub-Committee**

Paula Burton (Quality and Performance Manager) conducted the elections as the impartial observer:

There were five nominations received for the four positions on Housing Scrutiny Sub Committee from:

- Debbie Rousseau
- Eric Jenkinson
- Gaynor Brown
- Mick Barber
- Sheila Watkinson.

The first two available seats are reserved for the chair and vice-chair. Eric Jenkinson and Debbie Rousseau both accepted these positions. This meant that there were two seats available and three nominations. Therefore a vote was conducted by means of a secret ballot.

The results were:

- Gaynor Brown eight votes
- Mick Barber four votes
- Sheila Watkinson nine votes.

It was proposed that Gaynor Brown and Sheila Watkinson be elected into the two remaining HSSC seats as they had received the most votes.

RESOLVED the panel unanimously voted in favour of the proposal and Gaynor Brown and Sheila Watkinson were elected as HSSC members for a term of 12 months.

**439. Confirmation of LTP Area Seats (Chris Morton)**

**440. Tower Area Seat**

The Tower Area seat on LTP was up for election as it had reached the end of the four year term. The only nomination received was from the current LTP member Sharron Elsom and therefore it proposed she should be re-elected into the position.

RESOLVED the panel unanimously voted in favour of the proposal and Sharron Elsom was elected as the LTP member for the Tower Area Seat of the panel for a period of 12 months.

**441. 'LTP Budget' Report 2016/2017 and Budget for 2017/2018 (Chris Morton)**

Chris Morton, Resident Involvement Manager presented the LTP budget report for 2016/17:

- The total expenditure up until the 3 March 2017 was £11,670.52 and that meant the budget had provisionally been underspent by around £5000
- It was proposed to keep the budget the same for 2017/18 meaning that LTP and the other involved groups would have a total of £17,450.00.

RESOLVED the report was noted.

**442. LTP Review Day-Outcomes (Chris Morton)**

The outcomes of the LTP review day were discussed

RESOLVED the report was noted by LTP members.

**443. Adoption of Work Programme for 2017-18 (Chair)**

The proposed work programme for 2017/18 was presented.

RESOLVED LTP members agreed to adopt the work programme for 2017/18.

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